The Participant Information page in the financial system displays detailed information on each University Participant. This page contains general and accounting information for the Participant and also links to UM Participant Transactions and UM Participant Position pages.

Log in to MyU (myu.umn.edu). Navigate to: Key Links > PeopleSoft > EFS/Finance.

Navigate in EFS: Cash Management > Investment Pools > Participant Information.

SEARCH CRITERIA ON FIND AN EXISTING VALUE TAB

- **SetID**: Defaults to “UMFIN.”
- **Participant ID**: Enter or select from the lookup icon. (Required)
- **RRC**: Enter or select from the lookup icon. (Optional)
- **ZDept ID**: Enter or select from the lookup icon. (Optional)
- **DeptID**: Enter or select from the lookup icon. (Optional)
- **Description**: Enter Participant description. (Optional)
- **Business Unit**: Defaults to “UMN01.”
- **Pool ID**: Enter or select from the lookup icon. (Optional)
- **<Search>**: Initiates the search.
Anatomy of a Page: Participant Information (cont.)

A. HEADER SECTION

- **Participant ID**: Unique value assigned when a new Participant is set up in the financial system.
- **Donor Intent Description**: A description outlining how the Participant funds should be spent based on the restrictions of the donor.

B. GENERAL INFORMATION SECTION

- **Effective Date**: First day of the fiscal year Participant is set up in the financial system.
- **Status**: Indicates if the Participant is “Active” or “Inactive”.
- **Description**: Name of the Participant.
- **Pool ID**: The pool will display as either “ECEF” (Consolidated Endowment Fund) or “EGIP” (Group Income Pool).
- **Seq #**: Participant sequence number (either 1 or 2).
- **PUF Indicator**: Checked if the Participant is a Permanent University Fund (PUF) Participant.
- **Fee Exception**: Checked if a non-PUF Participant is exempt from the fees being charged.
- **Allow Withdrawal from Deposit**: Checked if a withdrawal can be made from the Participant principal (valid for Quasi-restricted, Quasi-unrestricted, Term, and Life).
- **Endowment Type**: Identifies a Participant as True, Quasi-restricted, Quasi-unrestricted, Term, or Life.
- **Foundation**: UMF (used only for PUF-related Participants).
- **Portfolio ID**: Function ID.
- **Established**: Date the Participant was established.
- **CUSIP**: Not used.
- **Other**: Fields are checked based on the purpose.
- **<UM Participant Transaction>**: Opens the **UM Participant Transactions** page. Allows for searching on the Participant transactions.
- **<UM Participant Position>**: Opens the **UM Participant Position** page. Allows for viewing Participant financial information.
C. ACCOUNT DETAILS SECTION

Displays current information on deposit and income ChartField details. Income Distribution and Investment details can be viewed.

- **Reinvest**: Checked if income gets reinvested back into the Participant.
- **Priority**: Determines the order in which the income is distributed/reinvested. Priority of ‘1’ is the highest.
- **Percentage**: Total of income distributed/reinvested lines must equal 100%.
- **Amount**: Indicates the fixed dollar amount of income to be distributed/reinvested.
- **Account Type**: Deposit or Income

D. ADDITIONAL LINKS

- **<Donor Intent>**: Displays donor intent description.
- **<Attachments>**: Displays supporting documentation about the Participant.